

# **IMPORTANT NOTICE TO PROBATIONERS**

**EACH PROBATIONER WILL BE SCREENED USING A METAL DETECTOR BEFORE BEING ALLOWED TO ENTER THE SECURE AREA OF THE PROBATION DEPARTMENT.**

**DO NOT BRING THE FOLLOWING ITEMS TO THE PROBATION DEPARTMENT:**

- **KNIVES, CLIPPERS, BOX CUTTERS, ETC.**
- **FIREARMS OR ANY PROHIBITED WEAPONS**
- **CELLULAR PHONES** (PROBATION DEPARTMENT WILL NOT BE RESPONSIBLE FOR LOSS OR DAMAGE)
- **PURSES, BAGS, BACKPACKS OR BRIEFCASES**
- **FOOD OR DRINKS**

**BE AWARE THAT IF YOU BRING ANY OF THE PROHIBITED ITEMS INTO THE PROBATION DEPARTMENT, THE PROBATION DEPARTMENT WILL NOT BE RESPONSIBLE FOR THE SAFETY OF THE ITEMS.**

**TO AVOID DELAY, BRING ONLY YOUR WALLET, KEYS AND NECESSARY PAPERWORK.**

**IF ANY WEAPON OR CONTRABAND IS FOUND, THE POLICE DEPARTMENT WILL BE NOTIFIED AND YOU WILL BE SUBJECT TO ARREST.**

**DO NOT WEAR ANY ATTIRE TO THE PROBATION DEPARTMENT THAT IS REVEALING IN NATURE. PANTS MUST BE WORN AT THE WAIST SO THAT NO UNDERWEAR IS EXPOSED. STOMACHS, BACKS, AND BREASTS MUST BE COVERED COMPLETELY.**

**WHILE BEHIND THE SECURE DOOR, HEADWEAR (HATS, DO RAGS, BANDANAS, ETC.) AND SUNGLASSES MUST BE REMOVED.**

**DO NOT WEAR ANY ATIRE THAT PROMOTES GANG ACTIVITY OR ALCOHOL AND/OR DRUG USE, OR THAT DISPLAYS CONTENT THAT IS PROFANE, SEXUALLY OFFENSIVE, OR RACIALLY OFFENSIVE. DO NOT WEAR PAJAMAS/SLEEPWEAR TO THE PROBATION OFFICE.**

**NO CHILDREN, FAMILY MEMBERS, FRIENDS, ETC., WILL BE ALLOWED IN THE SECURE AREA OF THE PROBATION DEPARTMENT UNLESS APPROVED BY A PROBATION OFFICER. IF YOU BRING CHILDREN TO THE PROBATION DEPARTMENT, YOU MUST HAVE AN ADULT WITH YOU WHO WILL BE RESPONSIBLE FOR THE CHILDREN WHILE YOU REPORT TO YOUR OFFICER.**

**PROBATIONERS MUST BE COURTEOUS AND RESPECTFUL TO ALL EMPLOYEES OF THE PROBATION DEPARTMENT, INCLUDING BUT NOT LIMITED TO, **AVOIDING THE USE OF PROFANITY.****

**\*\*\* By signing below, I acknowledge that I have received a copy of this notice and have been asked to read it before my first Probation appointment.\*\*\***

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SIGNATURE

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DATE