

Notice of Intent to Accept Bids

The Commissioners' Court of Nacogdoches County hereby gives notice of the opportunity to submit bids for:

IFB #17-06 Gas & Diesel Fuel
IFB #17-07 Seal Coat (Chip & Seal)

Detailed specifications for the Invitation to Bid (IFB) may be obtained from Donna Haynes in the County Auditor's office, 101 W. Main, Suite 140, Nacogdoches, Texas 75961, 936-560-7761, or from the Nacogdoches County website <http://www.co.nacogdoches.tx.us> by clicking on Public Notices.

IFB responses should be sealed, marked and delivered to the Nacogdoches County Auditor's Office, at the address above, before 9:30 a.m. Thursday, July 6, 2017. The outside must be clearly marked IFB# 17-6 Gas & Diesel Fuel or #17-07 Seal Coat (Chip & Seal). Bids will be opened publicly at 10:00 a.m. Thursday, July 6, 2017, in the Commissioners' Courtroom, Suite 170, where the bids will be read aloud.

Bids will possibly be awarded Tuesday, July 11, 2017, at 9:00 a.m. during a regular session of Commissioners' Court.

Nacogdoches County reserves the right to reject all bids and to waive technicalities. Minority and small business vendors or contractors are encouraged to respond to any and all Nacogdoches County Invitations for Bids.

Jessica Corley, County Auditor

Note to Publisher

- **Column Ad ONLY**
- No affidavit needed
- Ad Location: legal section
- Run Dates: 06/18/2017 and 06/25/2017
- Please charge to County Auditor's Account

Note to Auditor's Office

- classifieds@dailysentinel.com
- Email Daily Sentinel Word .docx file
- 100-406-212 [ADVERTISING] for p-req
- Bid Notices – run postage meter on required mail date (not in advance)

NACOGDOCHES COUNTY, TEXAS

BID SUBMISSION COVER FORM

I (or we) agree to furnish the following described equipment, supplies or services for the prices shown on the attached Bid Sheet, in accordance with the specifications as given. I hereby represent and warrant to Nacogdoches County that I have read and understood the Bid Documents and the Contract Documents and this bid is made in accordance with the Bid Documents.

IFB #17-06

BID ITEM: Gasoline & Diesel Fuel

BID DUE DATE: July 6, 2017 – 9:30 a.m.

Company

Address

Federal Tax Identification No.

City, State, Zip Code

**Conflict of Interest Questionnaire
Document Number if applicable***

**Conflict of Interest Questionnaire
Recorded Date if applicable***

Representative Name

Representative Title

Telephone Number

Fax Number

E-mail

Payment Method: Vendor agrees to accept payment for contract goods and/or services by the following methods-

(Check all that are acceptable) Check Purchase (Credit) Card

I hereby affirm that I am a representative of the herein named company and that I am authorized to sign and submit these documents of the behalf of the company. If I am not authorized to sign any additional contract, it is hereby understood that this bid is binding upon the person(s) who may sign those documents and that the terms of this offer is binding upon them as well.

Signature of Authorized Representative

Date of submission

**NACOGDOCHES COUNTY, TEXAS
BID SPECIFICATIONS**

IFB #17-06	BID ITEM: Gasoline & Diesel Fuel
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GENERAL:

Intent / Item:	Gasoline & Diesel Fuel
Description:	Regular Unleaded Gasoline. Premium Unleaded Gasoline Low Sulphur Diesel
Qualifications:	If the goods & services requested require the vendor/personnel to have any certifications, licenses, or specialized required training, proof of such shall be provided upon request. Otherwise the signature on the bid form will warrant such requirements have been met.
Certificate of Interested Parties (Form 1295) :	After the contract award, the business entity must submit a Certificate of Interested Parties (Form 1295) to Nacogdoches County in compliance with Government Code 2252.908. Nacogdoches County must notify the Texas Ethics Commission of the receipt of Form 1295 no later than the 30th day after the date the contract binds all parties to the contract. The Texas Ethics Commission website, www.ethics.state.tx.us , includes a link Form 1295 Filing Application. The page includes links to: Implementation of House Bill 1295, Frequently Asked Questions and instructional videos for Logging in the First Time - Business User & How to Create a Certificate (see attached).
Conflict of Interest:	Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that persons, or their agents, who seek to contract for the sale or purchase of property, goods, or services with the County, shall file a completed conflict of interest questionnaire with the County Clerk not later than the seventh (7th) business day after the date that the person (1) begins contract discussions or negotiations with the County; or (2) submits to the County an application, response to a request for bid or proposal, correspondence, or another writing related to a potential agreement with the County. If a bidder is required to file the Conflict of Interest Questionnaire under Local Government Code 176.006 (instructions and forms are included with these bid documents), the completed questionnaire may be mailed or delivered to the Nacogdoches County Clerk, 101 W. Main Street, Suite 110, Nacogdoches, Texas 75961. The County Clerk will issue a receipt that includes a Document Number and Recorded Date. Please note these in the spaces provided on the BID SUBMISSION COVER FORM. Otherwise, indicate N/A in the spaces provided.
Debarment Status:	By signing the bid quotation form, the authorized representative certifies that the vendor or its principals is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency from doing business with the federal government. The vendor shall "check debarment status" online by using the federal website www.sam.gov , click on search records. The vendor is debarred if listed AND an active exclusion is noted. The Auditor's Office will verify the vendor's status online, print a report and add to the bid file before the bid is awarded.
Warranty:	Bidders must provide detailed information concerning warranty of products/services offered and provisions of adjustments/replacements of defective products from either the manufacturer or vendor.
Other Materials:	Bidder may submit any additional materials, brochures or documents to further explain the products or services offered.

TECHNICAL:

Goods:	Gasoline & Diesel Fuel
Services:	Vendor to provide either skid or overhead storage tanks with electric pump to following locations: Two 550 gallon tanks located in Cushing, TX Two 550 gallon tanks located in Garrison, TX One 1,000 and one 550 gallon tank in Chireno, TX One 2,000 and one 1,000 gallon tank located on Hwy. 7 east, Nacogdoches, TX Other county departments will have access to 24 hr. fuel outlets using fuel cards. Monthly invoices on account by department which detail vehicle, mileage, time, date, type of fuel, quantity, per gallon price and total purchase or a comparable system. (Note available locations in Nacogdoches County)

SCOPE:

Term:	One (1) year.
Quantity:	As required by Nacogdoches County. During the calendar year 2016, the County used the following approximate quantities: Regular unleaded - 106,067.348 gallons Premium unleaded - 469.562 gallons Diesel -96,842.003 gallons
Delivery Location:	As required by Nacogdoches County.
Delivery Timing:	As needed or regularly scheduled.
Contract Renewal:	One year additional option.

PRICING:

Lump Sum / Unit:	Unit for each product and each service according to actual units purchased or serviced.
Cost Plus/ Escalator:	Any cost plus or escalator clauses shall be clearly indicated, with sufficient documentation and notice (prior to next delivery or service). County retains the right to accept or reject the new prices within the terms of the contract.
Billing:	May be sent at any time after the receipt of the goods or services. It is requested that all billings be submitted within 30 days of delivery.
Payment:	Upon receipt of billing, invoices shall be processed and remitted within 30 days, unless there are some unresolved issues with the billings, goods or services.

Implementation of House Bill 1295

Certificate of Interested Parties (Form 1295):

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295.

Filing Process:

Starting on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency.

Information regarding how to use the filing application will be available on this site starting on January 1, 2016.

Additional Information:

HB 1295

Certificate of Interested Parties (Form 1295)

Chapter 46, Ethics Commission Rules (new rules in effect as of June 22, 2016)

Last Revision: June 29, 2016

New Form 1295 Certificate of Interested Parties Electronic Filing Application!



Implementation of HB 1295 Frequently Asked Questions (FAQ)

Instructional Videos for Business Entities:

- *Logging In the First Time - Business User*
- *How To Create a Certificate*

Acceptable computers to use for filing include:

- Personal computer or laptop
- Mac desktop computer or MacBook
- Tablet

Instructional Videos for Governmental Entities and State Agencies:

- *Logging In the First Time - Government User*
- *How To Acknowledge a Certificate*

Your web browser must be at a minimum browser level:

- Chrome 4
- Firefox 15
- Internet Explorer 9
- Opera 12.1
- Safari 4

Last Revision: March 17, 2016

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed;

or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity

Date

NACOGDOCHES COUNTY, TEXAS

BID QUOTATION FORM

IFB #17-06

BID ITEM: Gasoline & Diesel Fuel

BID DUE DATE: July 6, 2017 – 9:30 a.m.

RACK PRICE DATE: June 26, 2017

<u>Item</u>	<u>Rack Price</u>	<u>Margin</u>	<u>Total Bid*</u>
<u>Regular Unleaded</u>	\$ _____	\$ _____	\$ _____
<u>Premium Unleaded</u>	\$ _____	\$ _____	\$ _____
<u>Low Sulphur Diesel</u>	\$ _____	\$ _____	\$ _____

Signature of Authorized Representative

Date of submission

* The Total Bid shall include all costs which shall be considered as, but not limited to- Base Cost, FOB Nacogdoches location as specified, Any additional installation costs, Additional parts, services or modifications at the expense of the county unless specified in the original bid specifications or clearly identified in the submitted bid or Any other costs that would be required to make the bid item operable and useable as quoted. A detailed list of individual costs may be given on a separate sheet, but the price as given on this form will be considered as the official bid should there be a discrepancy between the two.

Any costs, accessories or extended warranties not included may be submitted on a separate sheet as Options. It shall be at the exclusive discretion of the County to accept or reject such Options and no declination of such Options shall render the original bid void or voidable.

NACOGDOCHES COUNTY, TEXAS

BID SUBMISSION COVER FORM

I (or we) agree to furnish the following described equipment, supplies or services for the prices shown on the attached Bid Sheet, in accordance with the specifications as given. I hereby represent and warrant to Nacogdoches County that I have read and understood the Bid Documents and the Contract Documents and this bid is made in accordance with the Bid Documents.

IFB #17-07

BID ITEM: Seal Coat (Chip & Seal)

BID DUE DATE: July 6, 2017 – 9:30 a.m.

Company

Address

Federal Tax Identification No.

City, State, Zip Code

**Conflict of Interest Questionnaire
Document Number if applicable***

**Conflict of Interest Questionnaire
Recorded Date if applicable***

Representative Name

Representative Title

Telephone Number

Fax Number

E-mail

Payment Method: Vendor agrees to accept payment for contract goods and/or services by the following methods-

(Check all that are acceptable) Check Purchase (Credit) Card

I hereby affirm that I am a representative of the herein named company and that I am authorized to sign and submit these documents of the behalf of the company. If I am not authorized to sign any additional contract, it is hereby understood that this bid is binding upon the person(s) who may sign those documents and that the terms of this offer is binding upon them as well.

Signature of Authorized Representative

Date of submission

**NACOGDOCHES COUNTY, TEXAS
BID SPECIFICATIONS**

IFB # 17-07	BID ITEM: Seal Coat (Chip & Seal)
GENERAL:	
Intent / Item:	Seal coat/Chip & Seal
Description:	<p>Full Application-No Base Prep:</p> <p>(1) Sweep streets and clean.</p> <p>(2) Apply .25 Gals/Sq. Yd. of AC-10 asphalt or equivalent.</p> <p>(3) Cover with Grade 4 aggregate at the rate of one Cu. Yd./90 Sq. Yd.</p> <p>(4) Repeat 2.</p> <p>(5) Cover with Grade 4 pre-treated asphalt aggregate at the rate of one Cu. Yd./90 Sq. Yds.</p> <p>Alternate Application - No Base Prep:</p> <p>(1) Sweep streets and clean.</p> <p>(2) Apply .20 Gals/Sq Yd. MC30 asphalt.</p> <p>(3) Apply .25 Gals/Sq. Yd. of AC-10 asphalt or equivalent.</p> <p>(4) Apply one course grade 3 or 4 cover stone at the rate of one Cu. Yd/90 Sq. Yds.</p> <p>(5) Repeat 3.</p> <p>(6) Cover with grade 4 pre-treated aggregate at the rate of one Cu. Yd./90 Sq. Yds.</p>
Qualifications:	If the goods & services requested require the vendor/personnel to have any certifications, licenses or specialized required training, proof of such shall be provided upon request. Otherwise the signature on the bid form will warrant such requirements have been met.
Certificate of Interested Parties (Form 1295) :	After the contract award, the business entity must submit a Certificate of Interested Parties (Form 1295) to Nacogdoches County in compliance with Government Code 2252.908. Nacogdoches County must notify the Texas Ethics Commission of the receipt of Form 1295 no later than the 30th day after the date the contract binds all parties to the contract. The Texas Ethics Commission website, www.ethics.state.tx.us , includes a link Form 1295 Filing Application. The page includes links to: Implementation of House Bill 1295, Frequently Asked Questions and instructional videos for Logging in the First Time - Business User & How to Create a Certificate (see attached).
Conflict of Interest:	Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that persons, or their agents, who seek to contract for the sale or purchase of property, goods, or services with the County, shall file a completed conflict of interest questionnaire with the County Clerk not later than the seventh (7th) business day after the date that the person (1) begins contract discussions or negotiations with the County; or (2) submits to the County an application, response to a request for bid or proposal, correspondence ,or another writing related to a potential agreement with the County. IF a bidder is required to file the Conflict of Interest Questionnaire under Local Government Code 176.006 (instructions and form are included with these bid documents), the completed questionnaire may be mailed or delivered to the Nacogdoches County Clerk, 101 W. Main Street, Suite 110, Nacogdoches, Texas 75961. The County Clerk will issue a receipt that includes a Document Number and Recorded Date. Please note these in the spaces provided on the BID SUBMISSION COVER FORM. Otherwise, indicate N/A in the spaces provided.
Debarment Status:	By signing the bid quotation form, the authorized representative certifies that the vendor or its principals is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency from doing business with the federal government. The vendor shall "check debarment status" online by using the federal website www.sam.gov , click on search records. The vendor is debarred if listed AND an active exclusion is noted. The Auditor's Office will verify the vendor's status online, print a report and add to the bid file before the bid is awarded.
Warranty:	Bidders must provide detailed information concerning warranty of products/services offered and provisions of adjustments/replacements of defective products from either the manufacturer or vendor.
Other Materials:	Bidder may submit any additional materials, brochures or documents to further explain the products or services offered.

Bid Award	Commissioners Court may award this bid to more than one bidder to meet technical requirements. Per Texas Local Government Code 262.027 (e) "In determining the lowest & best bid for a contract for the purchase of road construction material, the Commissioners Court may consider the pickup and delivery locations of the bidders and the cost to the County of delivering or hauling the material to be purchased. The Commissioners Court may award contracts for the purchase of road construction material to more than one bidder if each of the selected bidders submits the lowest and best bid for a particular location or type of material.
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TECHNICAL:

Goods:	Seal Coat (Chip & Seal)
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Services:	The County reserves the right to choose which application, if any, and the length, size & number of streets that shall consist of Type B aggregate as described in the 1995 Standard Specification Book of the Texas Department of Transportation. All pre-coated aggregates for the second course only shall consist of Type PB or PL aggregates described in the 1995 Standard Specification Book of the Texas Department of Transportation.
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SCOPE:

Term:	One (1) year.
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Quantity:	
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Delivery Location:	As required by Nacogdoches County.
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Delivery Timing:	As needed or regulary scheduled.
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Contract Renewal:	One year additional option.
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PRICING:

Lump Sum / Unit:	Unit price for each product according to actual sq. yd. purchased.
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Cost Plus/ Escalator:	Any cost plus or escalator clauses shall be clearly indicated, with sufficient documentation and notice (prior to next delivery or service). County retains the right to accept or reject the new prices within the terms of the contract.
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Billing:	May be sent at any time after the receipt of the goods or services. It is requested that all billings be submitted within 30 days of delivery.
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Payment:	Upon receipt of billing, invoices shall be processed and remitted within 30 days, unless there are some unresolved issues with the billings, goods or services.
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Implementation of House Bill 1295

Certificate of Interested Parties (Form 1295):

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295.

Filing Process:

Starting on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency.

Information regarding how to use the filing application will be available on this site starting on January 1, 2016.

Additional Information:

HB 1295

Certificate of Interested Parties (Form 1295)

Chapter 46, Ethics Commission Rules (new rules in effect as of June 22, 2016)

Last Revision: June 29, 2016

New Form 1295 Certificate of Interested Parties Electronic Filing Application!



Implementation of HB 1295 Frequently Asked Questions (FAQ)

Instructional Videos for Business Entities:

- *Logging In the First Time - Business User*
- *How To Create a Certificate*

Acceptable computers to use for filing include:

- Personal computer or laptop
- Mac desktop computer or MacBook
- Tablet

Instructional Videos for Governmental Entities and State Agencies:

- *Logging In the First Time - Government User*
- *How To Acknowledge a Certificate*

Your web browser must be at a minimum browser level:

- Chrome 4
- Firefox 15
- Internet Explorer 9
- Opera 12.1
- Safari 4

Last Revision: March 17, 2016

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed;

or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity

Date

NACOGDOCHES COUNTY, TEXAS

BID QUOTATION FORM

IFB # 17-07

BID ITEM: Seal Coat (Chip & Seal)

BID DUE DATE: July 6, 2017 – 9:30 a.m.

<u>Item</u>	<u>Unit Price- FOB Plant</u>	<u>Unit Price</u>	<u>FOB Nac Barn</u>
<u>Full application</u>	\$ _____ sq. yd.	\$ _____	sq. yd.
<u>Alternate application</u>	\$ _____ sq. yd.	\$ _____	sq. yd.

Signature of Authorized Representative

Date of submission

* The Total Bid shall include all costs which shall be considered as, but not limited to- Base Cost, FOB Nacogdoches location as specified, Any additional installation costs, Additional parts, services or modifications at the expense of the county unless specified in the original bid specifications or clearly identified in the submitted bid or Any other costs that would be required to make the bid item operable and useable as quoted. A detailed list of individual costs may be given on a separate sheet, but the price as given on this form will be considered as the official bid should there be a discrepancy between the two.

Any costs, accessories or extended warranties not included may be submitted on a separate sheet as Options. It shall be at the exclusive discretion of the County to accept or reject such Options and no declination of such Options shall render the original bid void or voidable.