

# **IMPORTANT NOTICE TO PROBATIONERS**

**EACH PROBATIONER WILL BE SCREENED USING A METAL DETECTOR BEFORE BEING ALLOWED TO ENTER THE SECURE AREA OF THE PROBATION DEPARTMENT.**

**DO NOT BRING THE FOLLOWING ITEMS TO THE PROBATION DEPARTMENT:**

- **KNIVES, POCKET KNIVES, CLIPPERS, BOX CUTTERS, ETC.**
- **CELLULAR PHONES, PAGERS, TABLETS, OR ANY ELECTRONIC DEVICES**
- **PURSES, BAGS, BACKPACKS OR BRIEFCASES**
- **FOOD OR DRINKS**

**BE AWARE THAT IF YOU BRING ANY OF THE PROHIBITED ITEMS INTO THE PROBATION DEPARTMENT, THE PROBATION DEPARTMENT WILL NOT BE RESPONSIBLE FOR THE SAFETY OF THE ITEMS.**

**TO AVOID DELAY, BRING ONLY YOUR WALLET, KEYS AND NECESSARY PAPERWORK.**

**IF ANY WEAPON OR CONTRABAND IS FOUND, THE POLICE DEPARTMENT WILL BE NOTIFIED AND YOU WILL BE SUBJECT TO ARREST.**

**DO NOT WEAR ANY ATTIRE TO THE PROBATION DEPARTMENT THAT IS REVEALING IN NATURE, THAT PROMOTES GANG ACTIVITY OR ALCOHOL AND/OR DRUG USE, OR THAT DISPLAYS CONTENT THAT IS PROFANE, SEXUALLY OFFENSIVE, OR RACIALLY OFFENSIVE.**

**PANTS MUST BE WORN AT THE WAIST SO THAT NO UNDERWEAR IS EXPOSED. STOMACHS, BACKS, AND BREASTS MUST BE COVERED COMPLETELY. HEADWEAR (HATS, DO RAGS, BANDANAS, ETC.) MUST BE REMOVED WHILE INSIDE THE PROBATION DEPARTMENT. DO NOT WEAR PAJAMAS/SLEEPWARE TO THE PROBATION DEPARTMENT.**

**NO CHILDREN, FAMILY MEMBERS, FRIENDS, ETC., WILL BE ALLOWED IN THE SECURE AREA OF THE PROBATION DEPARTMENT. IF YOU BRING CHILDREN TO THE PROBATION DEPARTMENT, YOU MUST BE ACCOMPANIED BY AN ADULT WHO WILL BE RESPONSIBLE FOR THE CHILDREN WHILE YOU REPORT TO YOUR OFFICER.**

**PROBATIONERS MUST BE COURTEOUS AND RESPECTFUL TO ALL EMPLOYEES OF THE PROBATION DEPARTMENT, INCLUDING BUT NOT LIMITED TO, AVOIDING THE USE OF PROFANITY.**

*\*\*\* By signing below, I acknowledge that I have received a copy of this notice and have been asked to read it before my first Probation appointment.*

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**DATE**